

9 – FINANCE AND AUDIT COMMITTEE REPORT

9.2 – Draft outline budget 2019-2021

1. PROJECTIONS

The draft outline budget is presented at Annex 9.2.

The outline budget is made for IALA as an NGO under French law.

As regard to Income, the projections for membership are based on the actual number of members (279 in total) and the rate of contribution reflects a 3% increase for the National members' category only. No increase is foreseen for Industrial and Associate members over the period 2019-2021.

Concerning staff matters, in the perspective of the change of status project, the Organization reaffirms its commitment to improving the effectiveness of the operational capacity of the Secretariat by the following actions:

- The recruitment made in November 2017 for a new Technical Operations Manager
- The expected collaboration of seconded officers. One officer from MENAS (Bahrain) should join IALA from time to time in 2018 for a 2 years period.
- The recruitment planned in 2018 for an Administrative Assistant with Spanish skills. In parallel, all translation services in Spanish will be provided by voluntary members and/or with external translation companies, when required.

The consultancy budget and the travel budget are directly linked to the number of workshops organized every year. The budget over the period 2019-2021 reflects the costs for three workshops per year.

Also, it is anticipated that one diplomatic conference is convened in 2019 to finalise the on-going diplomatic process.

2. NEW BUDGET FORMAT

The Secretariat took into consideration some remarks from the Councillors as regard to the existing format of the budget. It is envisaged to present:

- the execution of the budget for the period 2014-2018 at the next Conference in Korea under the existing format (in order to keep consistency in the presentations over the period)
- the budget for the next four years (2019-2022) under a new model, more in line with the annual audited report. This new budget structure will be presented next year.

3. THE COUNCIL IS REQUESTED TO

Note the revised four year budget.